

Introduction to Technology

Tiffany Esparza

1. Layout of Webpage: <http://www.ozonaschools.net/>
2. **Notify ME Sign Up:**
Type in your email address in the box and select “**Sign in**”
Once you have signed in you can enter your cell number and select **save**
To subscribe or unsubscribe click the envelope, and /or the phone to the lists you wish to subscribe or unsubscribe.
3. **Calendars of Events:** Bottom left corner. Each Calendar is listed, Main, OES, OMS, and OHS.
If you go to an Event click on *More Details*. This contains the Date, Time Details, Address/ Location, Contact, Cost- if any, and a Brief description.
Jump to: a calendar
Search calendar: by Start date, End date, or name of the event
List Tab: (as default)
Week tab: gives all information from each calendar compressed into one.
Month tab: gives all information for each day in a month set up, go to show more details for events that you can't see on calendar.
4. **GradeBook:** Go to the **DISTRICT** tab on top, Go to **GradeBook** . For Any questions about GradeBook please call *Vicki Flores at the HS 325-392-5501 ext 5711*
Go to the **DISTRICT** tab on top, Go to **Educational Links:**
 - Discovery Channel
 - District Calendar
 - FAFSA
 - Chamber of Commerce
 - Ozona Stockman
 - School Safety
 - Staff Information
 - Etc..
5. Health and Wellness: Go to **District**, hover over **Health and Wellness:**
Health and Wellness Webpage: contains information about area clinics and their contact information and location.
Go to SHAC:
Health and Wellness:
go to **Health wellness**, and click on **Internet Safety Material:** Helpful info about the web and how to keep kids safe.

6. **Teacher Web pages:** Go to the **DISTRICT** tab on top, Campuses, Click on **Ozona Elementary School**. This webpage contains the basic OES info.
To go to your Grade specific webpage go the left side of the webpage, click the webpage you want to view. Once at a webpage you can view Homework, Assignments, Announcements, Teacher information, Helpful links, Old Spelling or High Frequency words, or view a Slide Show.
Click on any of the mustard colored underlined words to open a document or send an email.
7. **Lunch Menu:** Is located on the Home Page, fifth one down on the left in the White. Click on Lunch menus, and then choose the menu you wish to view.
8. **NutriKids :** located on Left side of screen fourth category in white.
 Or go to <https://www.mynutrikids.com/Login.aspx>
 For NEW user go to: Middle box on bottom: "New User " click on "SIGN UP NOW"
 Enter your information, create your Account.
 User Name: _____
 PW: _____
 Childs ID # _____
 Tonight I have each child's ID number. If you lose your child's number please contact **Cynthia Hokit** at the Administration office (325-392-5501 ext 5201).

Notes: _____

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